

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes May 25, 2023

Chair Jay Rosenberg called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Scott Isenman, Tim Carey, Andrea Chymiy, and Fritz von Ibsch; Fire Chief Jared Moravec; and Finance Administrator Hilary Hall.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

- WFC Conference Report: Chief Moravec provided a summary of topics and interests presented at the annual Washington Fire Chiefs (WFC) Conference that he attended in Wenatchee. He attended presentations on resilient leaders, community paramedicine, peer support teams as well as other topics.
- Wildfire Clean Up Day: Chief Moravec briefed the Board on the success of the 2nd annual Wildfire Clean Up Day on Saturday May 6, 2023. Five Map Your Neighborhood groups participated and many more took advantage of free drop off of yard debris at Tilz Composting. This was supported by the Firewise micro grant received from DNR.
- IAFC Heart Safe Community Award: Chief Moravec announced to the BOC that BIFD received the International Association of Fire Chiefs (IAFC) Heart Safe Community Award. This annual award from IAFC highlighted BIFD high quality EMS program in partnership with the community AED Rotary program as being unique, worthy of recognition and an example for others.
- UW/Harborview Paramedic Training Class 50 Update: Chief Moravec announced that BIFD has confirmed two seats in the upcoming Paramedic class #50. FF/EMT Ben McCarty and FF/EMT Annika Thornburg have been selected to fill those seats with classes starting September 6th, 2023.

Emerging Issues:

- KSORT ILA Update: The existing ILA for the Kitsap County Special Operations and Rescue Team (KSORT) is being updated with new lead agency information and other language improvements. Chief Moravec will present the updated draft ILA to the BOC at a future meeting.
- BIFD-NKFR Facilities Maintenance ILA Update: Chief Moravec is also drafting updates to the Facilities Maintenance ILA between BIFD and NKFR. The proposed

changes will include updating expenses between the two agencies. A draft will be presented to the BOC at a June meeting.

- July 4th Planning: Chief Moravec reviewed the ongoing preparations for the July 4th scheduled celebrations. There will be upstaffing for emergency responses, a staffed information booth in Winslow and parade entries.
- Remote Automated Weather Station (RAWS) Maintenance: Chief Moravec reviewed the need for annual maintenance to the RAWS equipment and proposed that an ILA with DNR may be the most cost effective and efficient. A draft ILA will be presented to the BOC at a future meeting.

GOOD OF THE ORDER

Commissioner Isenman stated that the fire extinguisher servicing event on May 20th was so well attended that the flares collection was beyond capacity. He will be looking for alternative methods for flare disposal.

Chair Rosenberg attended the Kitsap County Commissioner meeting where Fire Chief Moravec was complimented for the BIFD response to the WSF Walla Walla grounding incident on April 15th.

CONSENT AGENDA

(Voucher numbers 34907 through 34976 totaling \$234,127.06, electronic payments for 4/12/23 through 4/28/23 totaling \$755,979.09, April payroll totaling \$723,704.61, Meeting Minutes 4/27/23) Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. First 100 Days Report

May 12, 2023 was the 100th day since Chief Moravec assumed the duties as Fire Chief. The Chief reviewed the collective accomplishments of the Board and Department during these first 100 days as well as reviewing the status of various items of the adopted annual work plan.

2. Joint Management Group

The Joint Management Group (JMG) is the collaboration of public agencies that manages the leased facilities at the site in Bremerton known as the Kitsap Readiness Center which is a training resource for BIFD. The JMG has requested that the Tri-North Fire Agencies join as Affiliate members while details of potential inclusion as full members are negotiated. Chief Moravec reported that the other two agencies of the Tri-North group have elected to join as Affiliates, there is no cost associated with Affiliate status, and Affiliate status will be a good way to analyze membership benefits. Chief Moravec requested approval to submit for Affiliate member status through December 31, 2023, as requested by the JMG. Commissioner Carey moved to approve joining JMG as an Affiliate

member until December 31, 2023, while membership is being explored. Commissioner Isenman seconded the motion and it passed unanimously.

3. New Volunteer Acceptance

Chief Moravec requested approval for five new Recruit Volunteer Firefighters:

Michael Martin
John McClain
Nate Regan
Ian Thompson
Justin Wolf

After a brief bio of each applicant was presented by Chief Moravec, Commissioner Isenman moved and Commissioner Carey seconded the motion to accept the five Recruit Volunteer Firefighter as presented. The motion passed unanimously.

EXECUTIVE SESSION

At 5:25 PM Chair Rosenberg called for an executive session to last for 35 minutes. The session was called for collective bargaining planning per RCW 42.30.140(4)(b).

At 6:00 PM Chair Rosenberg extended the executive session 10 minutes.

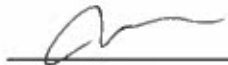
At 6:10 PM Chair Rosenberg extended the executive session 20 minutes.

At 6:30 PM Chair Rosenberg extended the executive session 30 minutes.

ADJOURNMENT

The meeting was adjourned at 7:01 PM.

Submitted by:



Jared Moravec, Board Secretary

Approved

June 8, 2023